

PARKS MAINTENANCE AND OPERATIONS FUND**Parks and Recreation Department****PROGRAM OVERVIEW**

The Parks Maintenance and Operations fund accounts for year-round maintenance services to ensure clean, safe, accessible facilities and grounds for rights-of-way, street trees, parks, the Municipal Campus, open space, the Watershed Preserve and other City properties. These activities are funded from a property tax levy lid lift, which was approved by voters in 1989. Staff in this fund also provides support to the Park Board, Trails Commission, citizens, and other City departments.

BUDGET OVERVIEW**REVENUES**

	2001-2002 Actual	2003-2004 Budget	2003-2004 Estimate	2005-2006 Budget
Beginning Fund Balance	\$246,535	\$212,607	\$268,973	\$174,112
Property Taxes	1,333,030	1,333,030	1,333,030	1,346,360
Investment Interest	14,383	8,000	4,000	4,000
KC Watershed Agreement	75,322	40,000	50,318	20,000
Miscellaneous Revenue	51,463	33,630	49,381	17,404
TOTAL REVENUES	\$1,720,733	\$1,627,267	\$1,705,702	\$1,561,876

EXPENDITURES

	2001-2002 Actual	2003-2004 Budget	2003-2004 Estimate	2005-2006 Budget
Salary and Benefits	\$887,397	\$945,794	\$986,794	\$1,070,642
Supplies:				
Operating Supplies	112,650	154,923	148,565	147,663
Small Tools & Equipment	38,719	17,908	23,312	17,908
Professional/Legal:				
Contracted Repairs/Maintenance	269,867	267,206	246,079	177,206
Equip Rent, Phone, Tuition, Other	83,476	96,457	77,406	77,567
Capital Equipment	9,797	0	0	0
Interfund Transfer - Fleet	49,854	49,434	49,434	35,378
Ending Fund Balance	0	95,545	0	35,512
TOTAL EXPENDITURES	\$1,451,760	\$1,627,267	\$1,531,590	\$1,561,876
TOTAL FTEs	6.73	6.73	6.73	6.73

MAJOR CHANGES BETWEEN 2003-2004 BUDGET AND 2005-2006 BUDGET

Revenue Highlights include:

- The King County Inter-local Agreement revenue for regional trail and support services maintenance is decreased by \$20,000 in anticipation of lower revenues when the agreement is re-negotiated during the biennium.
- Property tax revenue reflects a 1% increase in the levy, the maximum allowed under state law. This will generate \$13,330 over the biennium.

Expenditure Highlights include:

- Professional Services is expected to decline by \$12,000, resulting from a decrease in the utilization of consultants for project planning purposes. This line item is used for hiring outside consultants to perform project planning and is being reduced to offset increases in other areas of the budget.
- Salary and benefit costs are expected to increase by \$124,848 for the biennium due to merit and market adjustments and higher medical benefits costs.
- Other operating costs are expected to decline by \$110,946, offsetting the increasing cost of salary and benefits. NOTE: The Parks M&O expenses are increasing at a faster rate than the growth in revenue. As a result, operating costs, particularly outside repair and maintenance services, are reduced significantly. This requires repair and maintenance activities to be prioritized and in several instances delayed or postponed.

DESCRIPTION OF PROGRAM INCREASES (REDUCTIONS)

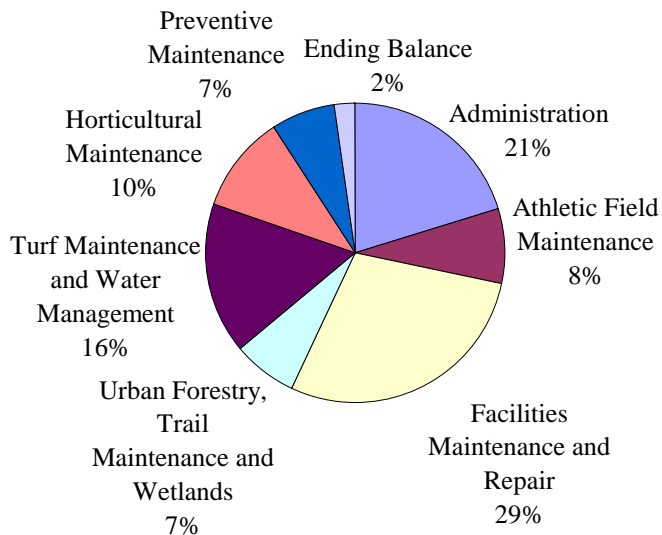
No program changes were authorized for this fund.

2003-2004 ACCOMPLISHMENTS

- Reorganized Operations division to improve in the areas of project management, budget management, workload planning/control, and staff supervision.
- Worked cooperatively with the Information Services division to implement a street tree inventory using Geographical Information Systems (GIS) technology and partial grant funding.
- Construction of a storage building at Farrel-McWhirter Park.
- Worked cooperatively with Redmond West Little League to install the new scoreboards at Hartman Park fields #5 and #6.
- Improved the landscaping of 156th Avenue medians including irrigation upgrades.
- Constructed covered storage building at the Maintenance and Operations Center

2005-2006 WORKPLAN INITIATIVES

- Implement the maintenance component of the street tree inventory.
- Continue emphasis on infrastructure upgrades and preventative maintenance including fencing repairs, paving repairs, roof replacement at the Juel property main house, tennis court resurfacing at Reservoir Park, and replacement of the fitness course at Grass Lawn Community Park.
- Implement a computerized preventative maintenance program to improve system-wide asset protection.

SUMMARY OF DEPARTMENT RESOURCES**2005-2006 Budget \$1,561,876****By Division/Program Area****By Category of Expense**